

**SUPPLIER CODE OF CONDUCT****1. Introduction**

ACC Limited ('ACC') is committed to responsible and ethical business practices in the areas of human rights, labour practices, environment, anti-corruption, and other governance related areas.

ACC considers suppliers as business partners. This Code of Conduct is aimed at collaborating with our suppliers in the promotion of lawful, professional, and fair business practices that integrates respect of human rights, business ethics and environment.

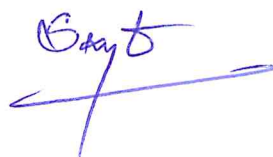
**2. Applicability**

This Supplier Code of Conduct is applicable to all Suppliers globally. Here, "Supplier" refers to material suppliers/ service providers/ vendors/ traders/ agents/ consultants/ contractors/ third parties including their employees, agents and other representatives, who have a business relationship with and provide, sell, seek to sell, any kinds of goods or services to ACC or any of its subsidiaries and associated entities.

The Supplier shall communicate the code to related entities and subcontractors who support them in delivering materials or services and ensure adherence from all related entities and subcontractors.

**3. Guidelines on Code**

- **Regulatory Compliance:** The Supplier shall ensure to comply with all applicable laws and regulations in all the territories it operates.
- **Human Resources:**
  - **Freely Chosen Employment:** The Supplier shall ensure to hire all their employees on their own free will; and all their operations are free from child, forced, and bonded labour or any other form of compulsory labour or slavery.
  - **Equal Opportunity:** The Supplier shall ensure to provide equal employment opportunities and conducive environment to all its employees for their growth without any discrimination and harassment.
  - **Working Hours, Wages and Benefits:** The Supplier shall comply with all applicable laws and regulations with respect to working hours, minimum wages, employing labour, including those pertaining to women and children. The Supplier shall treat their employees with respect and dignity.
  - **Human Trafficking:** The Supplier shall ensure the compliance with all anti-human trafficking laws internally and across their supply chains.
  - **Freedom of Association:** The Supplier shall be committed to an open and constructive dialogue with their employees and worker's representatives, in accordance with local law.



- **Health and Safety:**

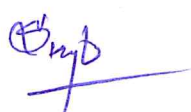
- The Supplier shall ensure provision of safe and healthy working environment to its employees/workers.
- The Supplier shall ensure necessary precautionary safety measures and shall design processes to protect against potential accidents and occupational hazards.
- The Supplier shall ensure that general principles of health and safety risk prevention are met in the process of delivery of products and services. General principles include identifying, minimizing and preventing hazards using competent and trained professionals; maintaining safe equipment and tools; providing personal protective equipment as required.
- The Suppliers shall ensure that adequate training is provided for all employees, workers/contractors on health and safety issues.
- The Supplier shall ensure provision of safe, clean and secure accommodations to their employees, if applicable.

- **Environment Management:**

- **Natural resource conservation:** The Supplier shall ensure that optimal processes exist for conservation of natural resources and minimization of the release of harmful emissions to the environment.
- **Efficient systems and process:** The Supplier shall ensure ongoing initiatives to promote environmental responsibilities and encourage environment-friendly processes and technologies to mitigate climate change effects.
- **Pollution prevention:** The Supplier shall ensure compliance with all laws pertaining to sustainability, pollution, environment protection etc. as applicable.
- **Waste management:** The Supplier shall ensure management of wastes of any form – hazardous, non-hazardous, industrial, solid/ liquid/ gaseous as per the prevailing laws and recommended guidelines.
- **Greenhouse gas emissions and energy consumption:** We expect our suppliers to establish a consistent monitoring, tracking and reporting of Greenhouse Gases (GHGs) and other air emissions generated from their operational activities and take actions to reduce their impacts on the environment and people.
- **Bio-diversity, no deforestation, or land conservation:** Suppliers shall conduct its operations in a way that shall strive towards no net-deforestation or in operations leading to bio-diversity loss would contribute towards reducing impact on bio-diversity and strive to achieve no-net loss of biodiversity.


- **Governance:**

- **Adherence with Company Policy:** The Supplier shall follow all contract conditions and other applicable policies of the Company while executing any work at ACC Company sites.
- **Bribery or Corruption:** The Supplier shall not offer or accept bribes or other unlawful incentives to/from their business partners.
- **Conflict of Interest:** The Supplier shall not take advantage of any family/ social/ political connections to obtain favourable treatment that creates any actual or potential conflict of



interest.

- **Grievance Redressal:** The Supplier shall ensure that any worker/ employee, acting individually or with other workers, can submit grievance and an effective grievance procedure should be established for its redressal.
  - **Reporting of Unethical Practices:** The Suppliers shall report any unethical activity or discrimination if practiced by any of ACC employee/ other supplier as per the whistle-blower policy.
  - **Anti-competitive practices:** Suppliers shall conduct their operations that results in a fair and open competition and shall not engage or involve in any practice that may result in unfair competition, distortion of free trade, or undermining or causing damages, obstruction, or restriction to the business operations of others.
  - The policy is uploaded on the Company website. (<https://www.acclimited.com>).
  - **Intellectual Property:** The Supplier shall ensure that all employees' and business partners' privacy and intellectual property rights which includes protection against disclosures, patents, copyrights and trademarks are protected.
  - **Third Party Representation:** The Suppliers shall not be authorized to represent ACC or to use its brands without written permission from ACC. Third parties and their employees who are authorized to represent ACC are expected to abide by provision in the non-disclosure agreement to be signed by them.
  - **Prohibition on Insider Trading:** The Suppliers and their personnel shall not use any material or non-publicly disclosed information for trading of ACC Businesses securities or enabling others for the same.
- **Subcontracting:**
    - The Supplier shall not use any subcontractor in connection with any ACC business unless subcontractor abides by the same conditions as put forth by ACC. The Supplier shall submit declaration with list of subcontractors to ACC prior to commencement of work. ACC BUs must be notified immediately in case of any changes in subcontracting.
4. **Supplier Evaluation:** ACC has set specific supplier expectation regarding supplier performance with the Code. ACC will continue to evaluate the Suppliers taking into consideration the ability to meet the objective and expectations of this Code.
  5. **Continuous Improvement:** Where applicable, ACC will support Suppliers in the establishment of best practices to meet and exceed the standards outlined in the Code.
  6. **Acceptance:** By signing the purchase order/ contract/ agreement copy the Supplier acknowledges having read, understood, and accepted the guidelines as described in the Supplier Code of Conduct. The Suppliers are expected to fulfil the aforementioned key elements of this policy by incorporating them in their own business practices.

  
**Dr. Sanjay Kumar Gupta**  
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